UniBank

How to manage
your payments

The UniBank Mobile Banking App[1] is designed to make managing payments fast, simple and secure.

Download the app

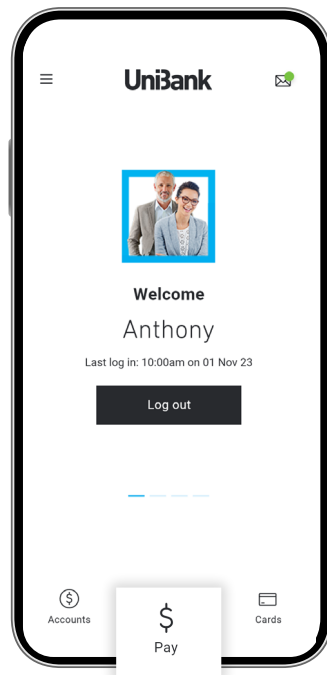Make sure you have your Member Number and your Internet Banking Password, then simply download the app to get started.

Download on the App Store

GET IT ON Google Play

UniBank

Welcome

Anthony

Last log in: 10:00am on 01 Nov 23

Log out

Accounts   Pay   Cards
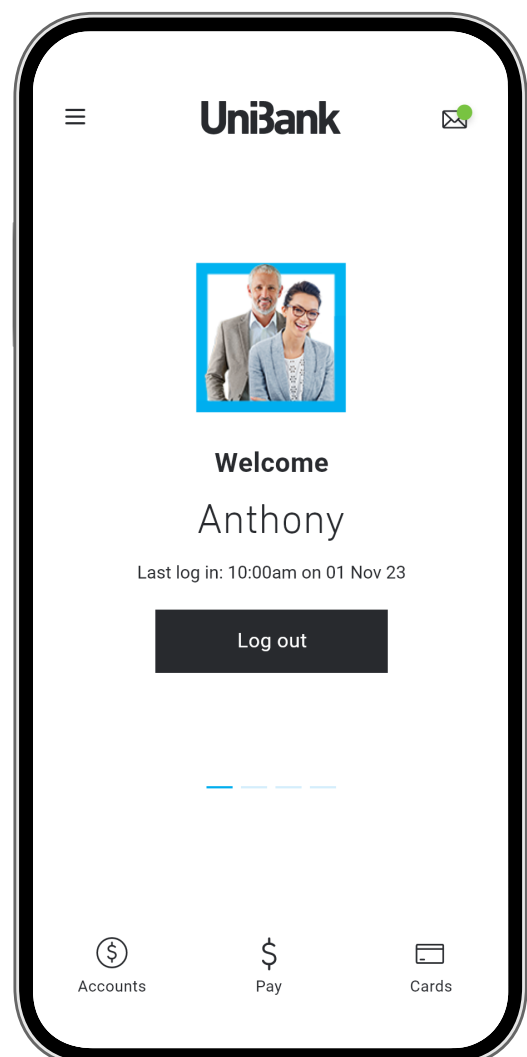
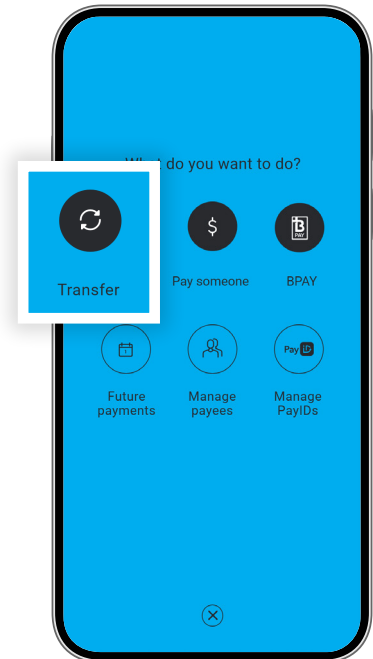# Managing payments

Transfer between your accounts

1

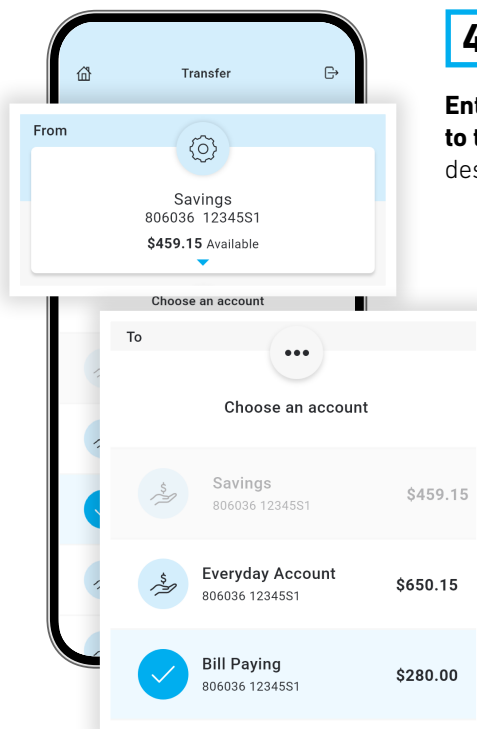From the home screen, select the **Pay** button.

2

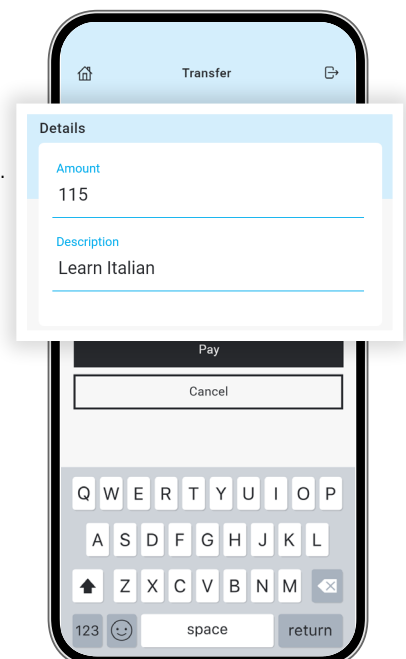The app will ask you **What do you want to do?** Select **Transfer**.

3

Select the account you want to transfer money out of, and the account the money will go into.

4

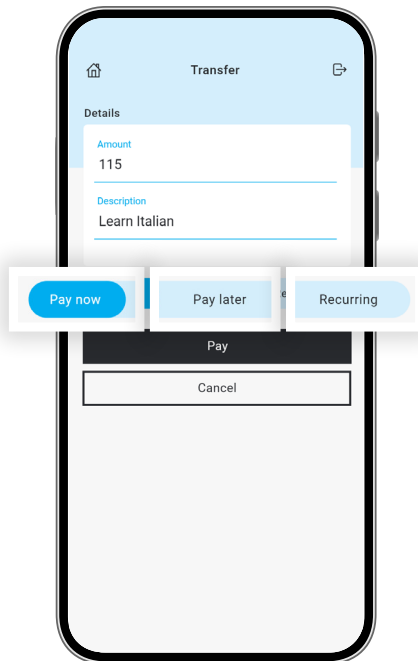**Enter the amount to transfer** and a description (optional).

Managing payments
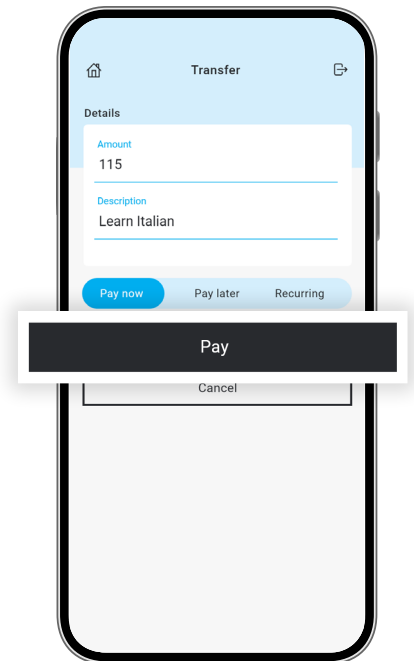
Transfer between your accounts – cont'd

5

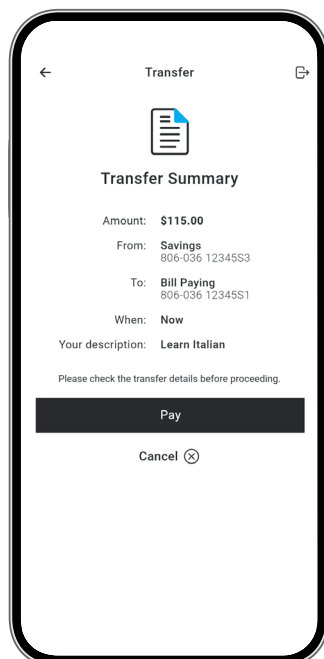Choose **when** you'd like us to process the payment – Pay now, Pay later or Recurring.

6

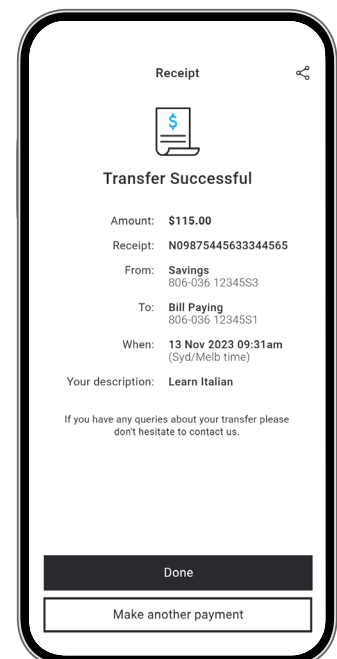Tap the **Pay** button and confirm that what you see is correct.

7

Tap **Pay** again.
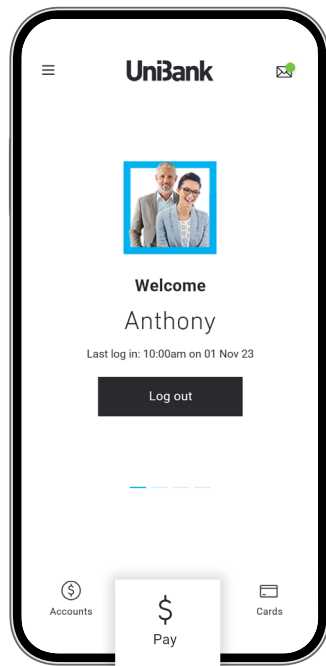

8

Tap **Done** or **Make another payment**.

Managing payments

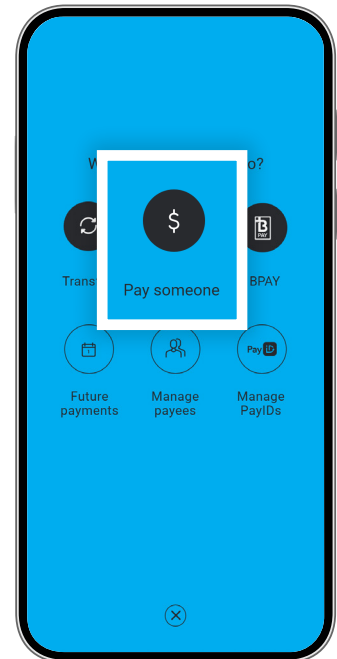## Paying someone else

1

You can pay an individual or Business using their BSB & account number, or with their PayID[2]. Start by tapping **Pay**.
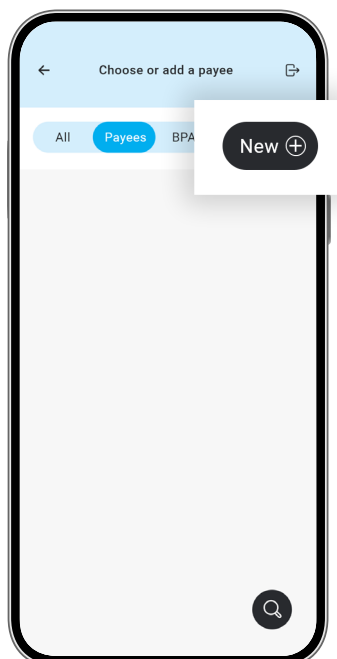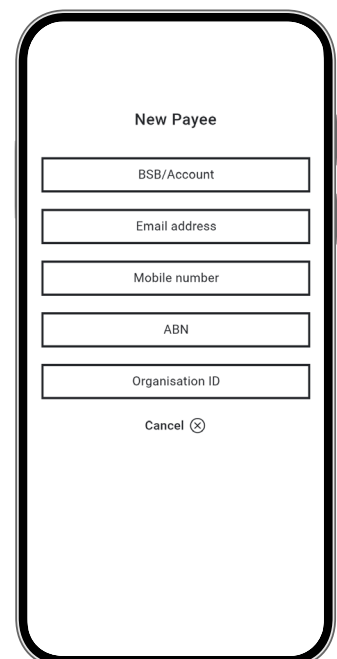
2

Next, tap **Pay someone**.

3

If you're paying an existing payee, select them by tapping their nickname and go to step 6. Otherwise tap **New**.

4

Select an option: pay by BSB and account number, PayID[2] alias (email, mobile, ABN).

Managing payments

Paying someone else – cont'd

5

Enter the recipient's payment details and tap **Validate**.

Mobile number

Choose from my contacts

Details

Mobile number

e.g. 0423 456 453

Validate

6

Under **Details**, enter the amount you wish to pay. Enter any Reference details requested by the Payee. You can also enter an optional description for yourself and assign the payee a nickname, so you can quickly pay them in future.

Transfer

Details

Amount
115

Details

Amount
115

Description
Learn Italian

Q W E R T Y U I O P
A S D F G H J K L
Z X C V B N M
123 space return

7

Choose when you'd like us to process the payment – Pay now, Pay later or recurring.

Transfer

Details

Amount
115

Description
Learn Italian

Pay now   Pay later   Recurring

Pay

Cancel

8

Tap the **Pay** button and confirm that what you see is correct. Tap **Pay** again.

Transfer

Details

Amount
115

Description
Learn Italian

Pay now   Pay later   Recurring

Pay

Cancel

BPAY

Pay using BPAY

1

From the home screen, select the **Pay** button.

UniBank

Welcome

Anthony

Last log in: 10:00am on 01 Nov 23

Log out

Accounts

$
Pay

Cards

2

The app will ask you **What do you want to do?** Select **BPAY**.

What do you want to do?

Transfer

Pay someone

BPAY

Future payments

Manage payees

Manage PayIDs
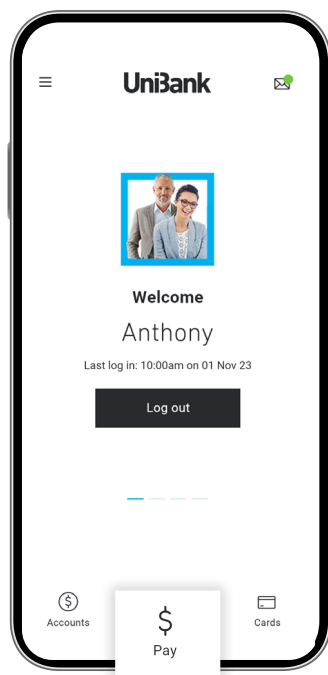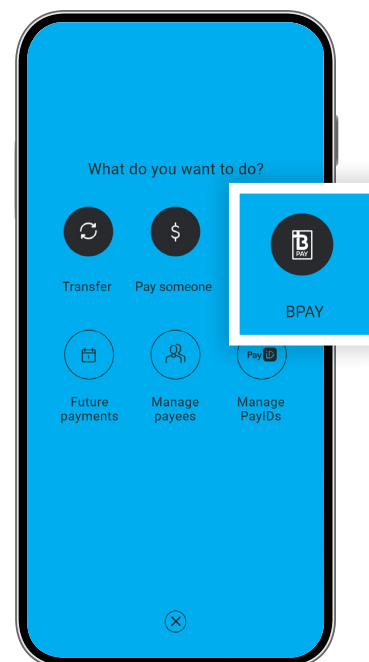
3

If you are paying a pre-existing payee, tap on their nickname and go to step 6. Otherwise tap on **New**, then BPAY.

← Choose or add a payee

All   Payees   BPAY

New ⊕
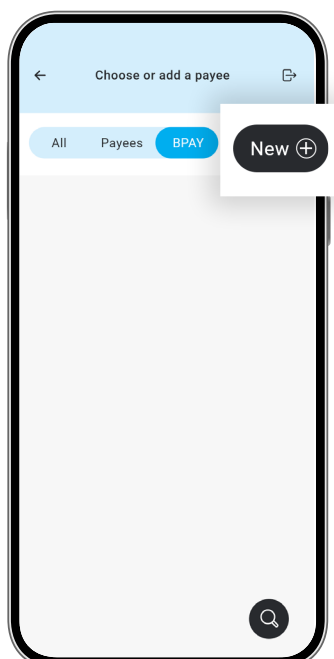
4

Enter the **BPAY Biller Code** of the organisation you wish to pay, then select **Validate**.

← BPAY

Details

Biller Code

From 1 to 7 digits

Validate
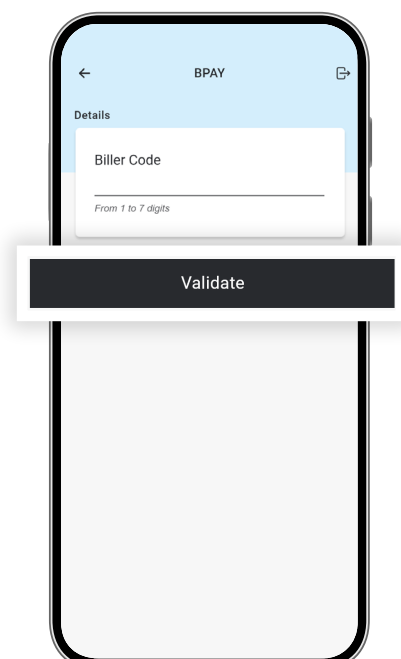
BPAY

Pay using BPAY – cont'd

5

Enter the dollar amount of the bill and the BPAY **Reference Number**.

6

Choose when you'd like us to process the payment – Pay now, Pay later or Recurring.

7

Tap the **Pay** button and confirm that what you see is correct.
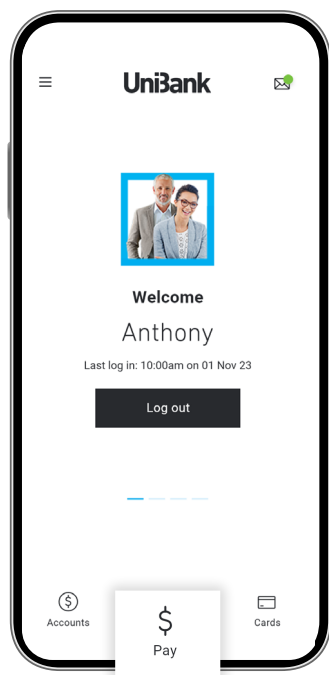

8

Tap **Pay** again.

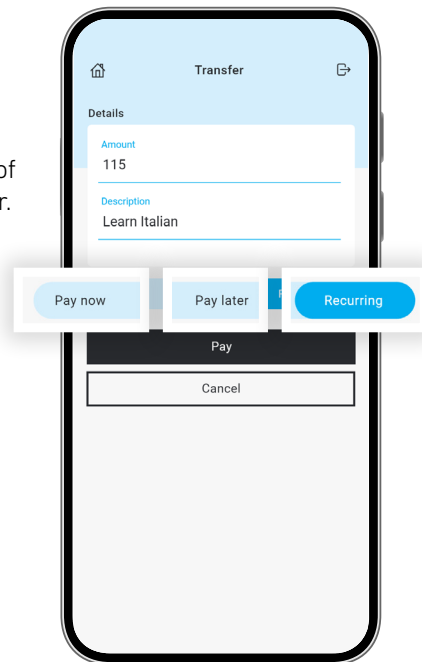# Recurring transactions

Set up recurring payments

1

You can set up regular payments for all payment types, whether paying a bill via BPAY, transferring between accounts, paying by PayID[2] or by BSB and account number.
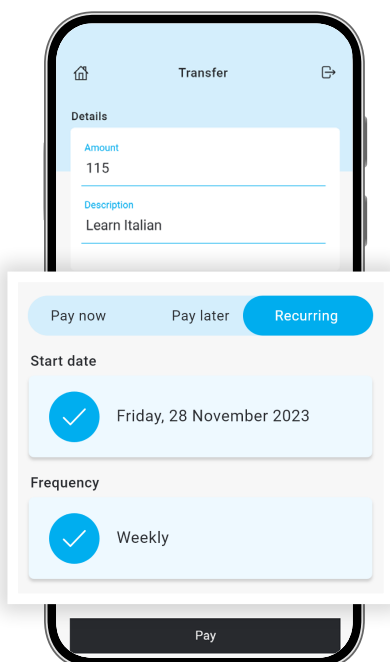

2

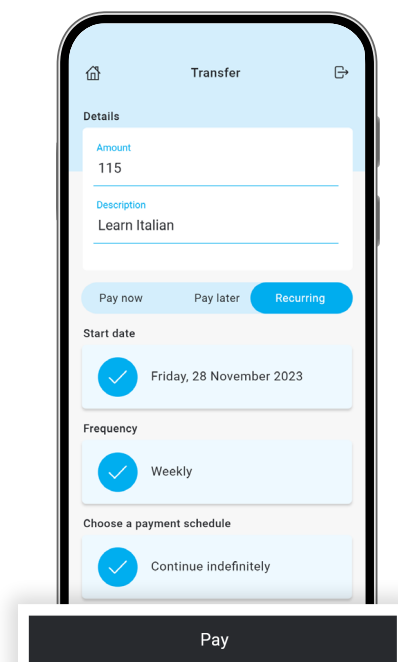When you reach the **Pay** screen, select **Recurring**, instead of Pay now or Pay later.

3

Enter a **Start date**, **Frequency** and **Payment schedule** for the regular transfer you wish to make.

4

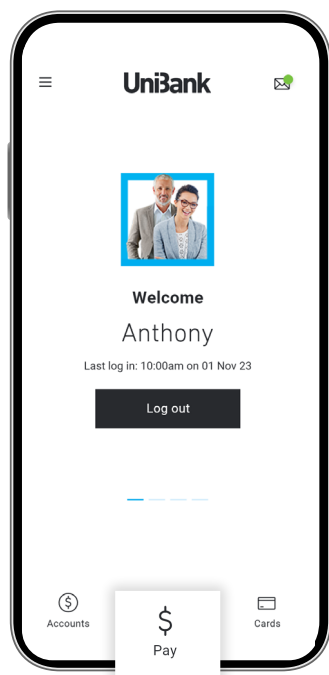Tap the **Pay** button and confirm that what you see is correct. Tap **Pay** again.

PayID²

How to set up PayID²

You can change details linked to PayID by going to **Menu** > **My details**
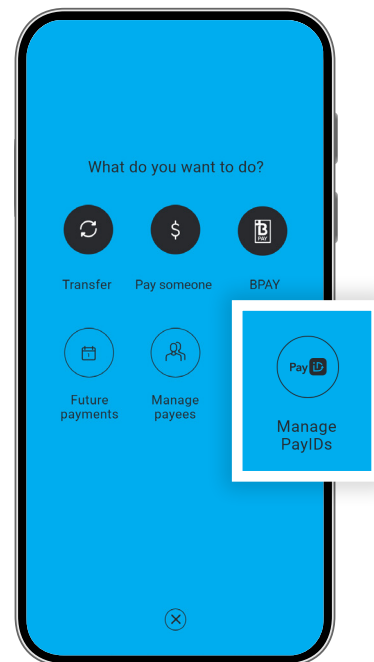
1

From the home screen, select the **Pay** button. The app will ask you What do you want to do?
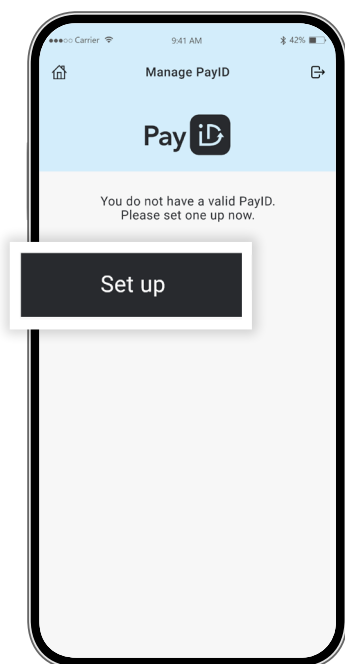
2

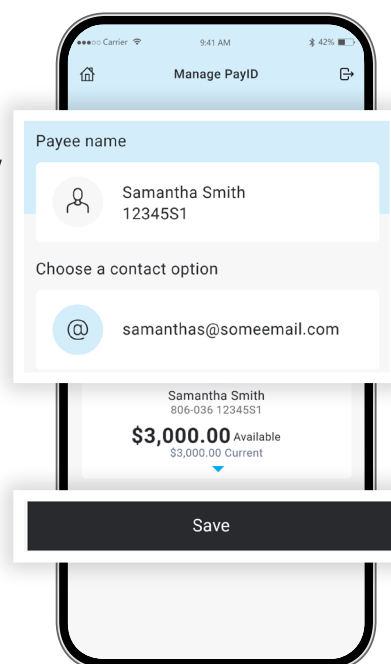Select **Manage PayIDs**.

3

Then **Set up**.

4

Choose a preferred contact option (mobile number and/ or email address) and an account to link your payments to. Tap **Save**.

You'll receive a prompt to agree to the PayID terms and conditions and complete a security verification process by confirming your identity with a code.